

INTERGROUP ELECTIONS

If you have interest in any position, call the current officer or delegate and ask him or her about it. (See [Intergroup webpage for list of current officers and phone numbers](#)) There is also a tradition in our Intergroup that outgoing officers help new officers become oriented to the new positions. Some people feel that the legal language of the job responsibilities contained in the bylaws is intimidating. Talking to the person currently holding that position will help to overcome any confusion.

This file contains the section of bylaws of our Intergroup which explain how the elections are run and the qualifications and responsibilities associated with each service position.

Please think about doing these services. Talk to your sponsor about it. Pray about it. Perhaps you are ready for all the benefits being an officer or delegate brings. Please announce at all OA meetings you attend that these opportunities are available.

EXCERPTS FROM INTERGROUP'S BYLAWS

ARTICLE IV - INTERGROUP OFFICERS

Section 1

The following Service Officer positions shall be maintained by Intergroup: Chair, Vice Chair, Corresponding Secretary, Recording Secretary, Treasurer.

Section 2 - Qualifications for Officers

- A. Whenever possible, to be a current voting member of Intergroup for at least one year immediately prior to election.
- B. To be working the Twelve Steps and upholding the Twelve Traditions of Overeaters Anonymous.
- C. To be committed to abstinence, each person being the sole judge of his or her own abstinence.

Section 3 - Method of Election

- A. Officers shall be elected at the last Intergroup meeting of each calendar year.
- B. Election procedure shall be by separate written secret ballot.
- C. Applications for all offices that are to be filled at the upcoming elections will be available from the Corresponding Secretary and must be submitted to Intergroup at or before the meeting prior to the elections.
- D. Announcement of elections shall be included in the written notice of the meeting at which the elections are to be held.
- E. To be eligible for election as an officer, applicant must:
 1. Meet all qualifications as defined in Article IV, Section 2.
 2. Understand responsibilities of the position as defined in Article IV, section 5 and as defined in the Intergroup job descriptions.
- F. In order to be elected to an officer position, an applicant must be present at the election meetings and must receive a majority vote of the members present and voting.
- G. Election Ballots shall be counted by two non-candidate volunteers. H. The persons counting the ballot shall announce only the winner of the election, shall not announce the numerical vote, and shall immediately after the election destroy the ballots.

Section 4 - Terms of Office

- A. All officer terms shall commence on the January 1st following the elections.
- B. A term of office for an officer is one full year.
- C. An officer may serve no more than two consecutive terms in the same office. Any election to an office for six months or more of an unexpired term shall be, for this purpose, considered a full term.
- D. After a member has been out of a specific office for one year or more, he or she may again be eligible for election to that office.
- E. As stated in Article III, Section 1, an officer is considered to be a full-functioning member of Intergroup, and as such, no longer needs to be an IR to vote. Therefore, once elected, an officer should consider resigning from the position of IR so that another person within the group may serve that position.

Section 5 - Responsibilities of Intergroup Officers

A. Chair:

- 1) Shall preside at all regular and special meetings of this Intergroup and the Intergroup Executive Committee.
- 2) Shall be responsible for establishing the agenda for all Intergroup meetings.
- 3) May not participate in a vote and may only vote in case of a tie.
- 4) May appoint a parliamentarian to assist in conducting the meetings.
- 5) May attend all standing committee meetings.
- 6) Shall be authorized to sign all intergroup documents.
- 7) Shall be cosignatory with the Treasurer for all funds distributed by Intergroup.
- 8) Shall perform all other duties as prescribed in the Intergroup policy for job descriptions.

B. Vice Chair:

- 1) Shall serve in the absence of the Chair and assume all duties of the office.
- 2) To attend all Intergroup and Executive Committee meetings.
- 3) At least twice a year shall notify the Group if neither an IR nor Alternate attended an Intergroup business meeting.
- 4) Shall perform all other duties as prescribed in the Intergroup policy for job descriptions.

C. Corresponding Secretary:

- 1) To prepare and send correspondence for the Intergroup.
- 2) To report to Intergroup all correspondence received from WSO and all other OA service bodies.
- 3) To collect mail from the Intergroup post office box on a weekly basis and distribute appropriately.
- 4) To provide written notification to each voting member of Intergroup (including the IR from each affiliated group) of upcoming Intergroup meetings at least three weeks prior to said meetings.
- 5) To attend all Intergroup and Executive Committee meetings.
- 6) Shall perform all other duties as prescribed in the Intergroup policy for job descriptions.

D. Recording Secretary

- 1) To take minutes of all regular and special meetings.
- 2) To provide a written copy of such minutes to the Corresponding Secretary for distribution with the next Intergroup mailing.
- 3) To attend all Intergroup and Executive Committee meetings.
- 4) Shall maintain a file of all minutes of past meetings.
- 5) Shall perform all other duties as prescribed in the Intergroup policy for job descriptions.

E. Treasurer:

- 1) To be responsible for receiving, entering, and disbursing all funds as directed by Intergroup.
- 2) To report to Intergroup, in written form, all such financial transactions, plus opening and closing balances at each regular meeting.
- 3) Shall maintain a checking and or savings account, if necessary, for dispersal of Intergroup funds.
- 4) Shall be cosignatory with the Chair for all funds distributed by Intergroup.
- 5) To attend all Intergroup and Executive Committee meetings.
- 6) Shall perform all other duties as prescribed in the Intergroup policy for job descriptions.

Section 6 - Vacancies and Resignations

A. If an officer fails to attend two consecutive meetings, that office may be declared vacant by a majority of those members present and voting.

B. Any officer may resign at any time for any reason by giving the Chair written notice.

C. Any officer may be removed from office by a two-thirds (2/3) vote of the members at a special meeting announced for that purpose.

Section 7 - Filling of Vacancies

A. If an office position becomes vacant, an election shall be held at the meeting in which the vacancy occurred, or at the next meeting or special meeting of the Intergroup, using the election procedures as stated in Article IV, section 3.

B. If there are no qualifying applicants for the vacant position, the Executive Committee shall appoint someone to finish the term of office.

Section 8

The Intergroup Board shall have authority to conduct the Intergroup business between meetings and in the case of emergencies.

ARTICLE V - REGION REPRESENTATIVES AND WORLD SERVICE DELEGATES

Section 1 - Qualifications

- A. To be a voting member of Intergroup for a period of one year whenever possible.
- B. To be working the 12 Steps and upholding the 12 Traditions of Overeaters Anonymous.
- C. To be committed to abstinence, each person being the sole judge of his or her own abstinence.
- D. To meet the qualifications as stated in OA's Bylaws, Subpart B.

Section 2 - Method of Election

- A. Delegates, Regional Representatives, and their Alternates shall be elected by separate secret ballot.
- B. Elections shall take place every other year during the last meeting of the year.
- C. The term of office shall be two years commencing on January 1st of the year following election. No person shall be elected to serve more than two consecutive terms.

Section 3 - Responsibilities

- A. To inform Intergroup of all communications received from WSO and Region 6. Acts as liaison between WSO and Region 6, and Intergroup.
- B. To attend all World Service Conference meetings or Region 6 Assemblies. Serves on WSC or Regional committees.
- C. To attend all Intergroup meetings.
- D. Each Delegate shall personally report to Intergroup to share experience, strength and hope gained at WSC.

Section 4 - Vacancies and Resignations

- A. Any Delegate or Representative may resign at any time for any reason by giving the Chair written notice.
- B. Any Delegate or Representative may be removed from office by a two-thirds (2/3) vote of the members at a regular or special meeting announced for that purpose.

Section 5 - Filling of Vacancies

- A. If an office becomes vacant, an election shall be held at the meeting in which the vacancy occurred, or at the next meeting or special meeting of the Intergroup, using the election procedures as stated in Article V, Section 2.
- B. If there are no qualifying applicants for the vacant position, the Executive Committee shall appoint someone to finish the term of office.

End Of Bylaws Exerpt